a presentation of the new ESLAV website

1. public features
2. member registration
3. member area features

https://www.eslav.org/
Dear ESLAV Members & Friends

• our website has moved
  • from the http://eslav-eclam.org/
  • to the https://www.eslav.org/

• if you are an ESLAV member, you will need to create a new member account to the new website https://www.eslav.org/ as shown in our detailed guide, at the second part of this presentation

• in the following slides, you can see a guide to our website, including:
  1. public features
  2. member registration
  3. member area features
The ESLAV website
public features
The website https://www.eslav.org/
Welcome to the new ESLAV website.

What is ESLAV?
The European Society of Laboratory Animal Veterinarians (ESLAV) gives veterinarians a forum to discuss issues.

Membership
Membership to the Society is open to veterinarians regardless of nationality. The different categories of members

Objectives
The objectives of the Society are to promote and disseminate expert veterinary knowledge within the field.

Brief History
The European Society of Laboratory Animal Veterinarians (ESLAV) was created at the 6th FELASA Symposium.
Read more about ESLAV

• select ESLAV from the top menu
News

• access our news by
  • the top menu or
  • the news preview of the homepage or
  • the footer menu
Events

- access upcoming events from
  - the top menu or
  - the events preview of the homepage or
  - the footer menu

- to help us complete our events list, forward events to the webmaster@eslav.org
Read more about Education

• select Education from the top menu

• read information about specialization in laboratory animal medicine and ESLAV’s educational activities
Jobs

- access our job postings by
  - the top menu or
  - the vacancies preview of
  - the homepage or
  - the footer menu
Jobs

• to submit a job vacancy,
  • go to our jobs page and
  • fill in the form entitled “send in a job for advertising”

• the request reaches our webmaster, who screens and uploads the advertisement
Other information

• from the top menu
• select Other Associations
• or select Legislation & Guidelines
Contact

• to contact us
  • select “contact us” from the top menu or footer menu
  • fill in and submit the form

• the request reaches our secretariat who addresses the issue accordingly
The ESLAV website

member area

registration

features
Registration to member area

- All current ESLAV members will need to register to the new website (no references necessary).
- All prospective ESLAV members need to apply through the new website and provide references (this is the process for requesting ESLAV membership).
- Registration and yearly renewal of access requires payment of annual subscription.
- Payment is confirmed by ESLAV Treasurer & credentials are confirmed by ESLAV Secretary and then access is granted to the member area of the website.
To access the member area

• select Login/Register from the top menu
• the first time you need to create a new account, by clicking register here
To register – Step 1

• the first time you access the member area of the new ESLAV website, you will need to create a new account
• go to the Member Login page by clicking the yellow “Login/Register” button on the top right
• select “register here”
To register – Step 2

• select your membership level
  • select recurring PayPal Yearly subscription for automatic yearly payment through PayPal
  • select one-off PayPal payment if you wish to pay online without a PayPal account
  • option for bank transfer will appear in the next slide (select any option of your level)
To register – Step 3

- fill in the registration form
- you must select your username and password
- fill in all the required fields
  - references are required only for new members
  - discount code is only for honorary members
Username and password

- you can select a username and password.
- make sure you remember them or note them in a secure place!
- if you forget your username and password, there is a retrieval process through the website
To register – Step 3
Registration form

3. Contact Details

<table>
<thead>
<tr>
<th>Field</th>
<th>Details</th>
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</thead>
<tbody>
<tr>
<td>Telephone Number*</td>
<td></td>
</tr>
<tr>
<td>Mobile Number*</td>
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<tr>
<td>Fax</td>
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4. Qualifications

<table>
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<th>College/University</th>
<th>Date</th>
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<tr>
<th>Field of Interest in Laboratory Animal Medicine</th>
<th>Species of Interest</th>
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5. References

<table>
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<th>Name</th>
<th>Email</th>
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If not knowing any ESALY members, please include an updated CV

Choose Your Payment Method

- Pay with PayPal
- Pay by Bank Transfer

Check out with PayPal
To register – Step 4
Payment

• chose your payment method
• if you click the PayPal button you need to complete the payment process online until you see the confirmation
• if you wish to pay by bank transfer, click submit and checkout and then proceed to make the payment through your bank
  • remember to note your name and ESLAV number in the transaction details!!
  • remember that we need few days to receive and process the bank transfer payment
To register – Step 5

• you will then see the Membership Confirmation page at the website
• you will also receive a membership confirmation e-mail
• but your membership will be activated once payment and credentials are confirmed
• wait a few days!
• once your membership is approved you will receive another email!
Registration issues

• if you see this message your credentials and payment are not yet approved
• wait a few days
• once your membership is approved you will receive an email!

• for any issues you may contact webmaster@eslav.org or secretary@eslav.org
The ESLAV website member area features
Login

- to access the member area features, you need to login
- click the Login/Register yellow button on the top right of our website
- fill in your username and password
- press the login button
Login issues

• if you have never previously registered at www.eslav.org follow the registration procedure - instructions are in the previous part of this presentation
• if you have forgotten your password follow the “Lost password?” procedure
Member area menu

• when you have successfully logged in, you will see the member area menu features on the top left!!
Dashboard

• from the dashboard tab:
  • see your profile
  • see other ESLAV members
Webinars

• from the webinars tab:
  • see our webinars’ archive
  • you can view the recordings whenever you want by clicking the link and registering!
Documents

- from the documents tab:
  - see ESLAV related documents
  - see past scientific proceedings
You now know how to navigate in the ESLAV website!

for any issues you can contact
secretary@eslav.org
webmaster@eslav.org